EXTENSION MICS FOR MITEL® MIVOICE CONFERENCE PHONE

You can use Revolabs HD Dual cordless extension microphones with the MiVoice Conference Phone to expand and enhance room coverage. The extension microphones for the MiVoice Conference Phone come with the following components:

- Base Station
- Dual Charger Base
- 3.5mm "Y" adapter and cable
- Two power supplies
- Two wireless table microphones

CONNECT POWER

1. Plug a power supply into the Charger Base and another into the Base Station.
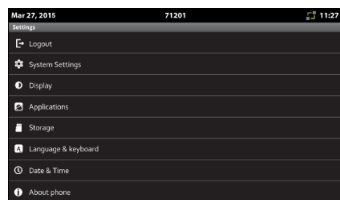2. Plug the power supplies into electrical outlets.

CONNECT AUDIO CABLES

1. Plug the dual ends of the 3.5mm "Y" adapter into the CH1 Out and CH2 Out connectors on the back of the Base Station.
2. Plug the other end of the 3.5mm "Y" adapter into the 3.5mm cable, and connect the cable to the **Line In** port on the MiVoice Conference Phone.

CONFIGURE PHONE TO USE EXTENSION MICROPHONES

1. Press the Menu button on the MiVoice Conference Phone.
2. Press ⚙ **Settings**.
3. Press **Advanced**. Enter the password if prompted.
4. Press **System Settings**.
5. Scroll down and select **Extension Microphone Settings**.
6. Select **NA Microphone installed**. The default is Not Installed if extension microphones are not installed.

PAIR MICROPHONES TO BASE STATION

Pairing creates a link between the HD Wireless Microphone and the Base Station, with a unique electronic serial number. After pairing, the Microphone will automatically try to connect to the same Base Station whenever it is lifted from the Charger Base.

1. Turn the microphone OFF (no LED activity). If the microphone is ON, press and hold the Mute button for 10 seconds until the LED turns solid RED, then release the button to turn the unit off. You may see the microphone LED flash multiple times and hear one or more beeps while the mute button is being held. Do not release the button until the LED turns solid RED.
2. Put the Base Station into pairing mode by pressing and holding the Channel button on the front of the unit for 7 seconds, until the corresponding LED on the top of the unit turns solid RED, then release. The Base Station is now in pairing mode.
3. Within 30 seconds, press and hold the Mute button on the microphone for 7 seconds. When the LED turns solid RED, release the Mute button. The microphone will now be pairing with the channel selected on the Base Station.
4. Wait for the pairing process to complete, which can take up to a minute. When complete, the LED for the channel being paired on the Base Station and the Microphone will flash GREEN briefly, after which, the Base Station LED turns off and the Microphone LED flashes RED, though you may also see one or more GREEN/YELLOW/RED LED flashes on the microphone before a steady set of RED flashes is observed.
5. Repeat steps 1-4 to pair the other channel and Microphone.
6. Place the microphones into the Charger Base.

Note: You cannot "unpair" a microphone; you can only "overwrite" an existing pairing. Thus, if Mic 1 is paired to Channel 1, pairing Mic 2 to Channel 1 will cause Mic 2 to be paired with Channel 2, and Mic 1 to become "unpaired".

PLACE THE MICROPHONES

Microphones should be left in the Charger Base when not in use. Place the microphones flat on the table during calls using a configuration such as the following.

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