

PowerTel 880



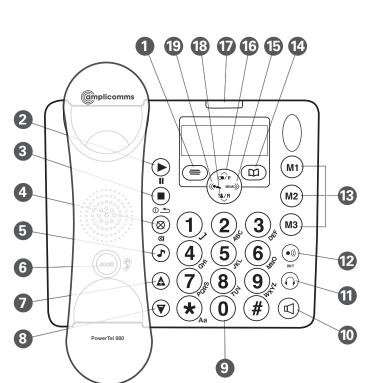
**User Guide** 

# At a glance

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# **Corded phone base**

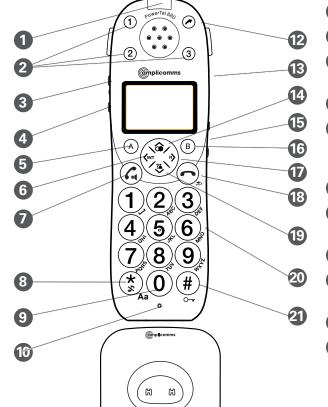


- 1 Menu/OK
- 2 Play/Pause
- 3 Stop
- 4 Mute/Delete
- 5 Equaliser
- 6 40dB Boost (under handset)
- **7** Volume up
- 8 Volume down
- 9 Keypad
- 10 Handsfree
- 11 Headset
- Find handset/ Intercom/ Registration

- Quick dial memories/ User profiles
- 14 Phonebook
- 15 Fast forward/ Memo
- 16 Up/Redial/ Pause
- Incoming call light/New messages received
- 18 Down/Calls list/Recall
- 19 Rewind/OGM



#### Cordless handset and charger base



- 1 Incoming call light
- 2 Memory 1, 2, 3
- 3 Boost button with LED
- 4 Profile setting
- 5 Left softkey (opens the menu in standby state)
- 6 Internal key
- 7 External call/ Handsfree
- **8** ★/Ringer on/off
- 9 Pause (long press 0)
- 10 Microphone
- 11 Charging light

- 12 Call transfer
- (Headset socket (Headset not included)
- 14 Up/Redial
- **15** Volume (+ / -)
- Phonebook/ Save/OK
- 17 Recall
- 18 End call
- 19 Down/Calls list/ Equalizer
- 20 Keypad
- 21 #/Keylock



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# **Getting started**



# **Getting started**

Important: please make sure you've read the safety information on page 106 before you set up your phone system.

#### **Check box contents**

If you have purchased a PowerTel 880 pack you should have:

- 1 corded phone (base)
- 1 cordless handset
- 1 battery cover
- 1 belt clip

- 1 power adapter
- 1 charger base with power adapter
- 1 telephone cable
- 3 rechargeable AAA 1.2V 750mAh NiMH batteries

Important: use only the power adapters, telephone line cord and batteries supplied with your PowerTel 880 otherwise your phone may not work.

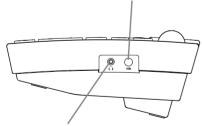


# Set up your phone system in four simple steps

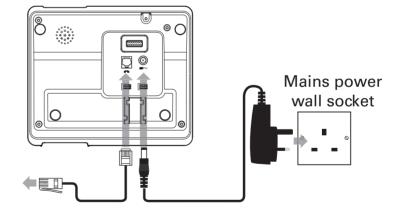
#### 1 Connect your corded phone

- 1 Plug the power adapter into the socket marked on the underside of your corded phone and the other end into the mains power wall socket and switch the power on.
- 2 Plug the telephone cable into the socket marked on the underside of your corded phone and plug the other end into the phone wall socket.





Jack for headset (headset not included)

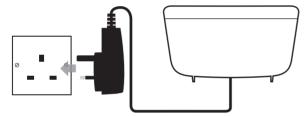




Important: use only the power adapters, telephone line cord and batteries supplied with your PowerTel 880 otherwise your phone may not work. You should ensure access to the power adapter plug is not obstructed by furniture or such.

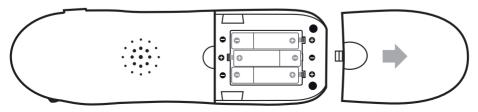
#### 2 Connect your charger base

Plug the other power adapter that's already attached to your charger base into your mains power wall socket and switch the power on.



#### 3 Install your batteries

- 1 Insert your rechargeable batteries into your handset. Make sure they're the right way round so '+' lines up with '+'.
- 2 Replace your handset's battery compartment cover.





#### 4 Charge your handset

So it can charge fully, place your handset on its base to charge for at least 16 hours (make sure the power socket is switched on!).

Important: only use the rechargeable 750mAh NiMH batteries supplied. Over time if you need to replace the batteries make sure they are of the same type as those supplied. Never use Alkaline batteries.

#### Attach the belt clip

There is a belt clip included in the box that you can attach to the back of your handset if required. Simply turn the handset over and slot the belt clip securely into the two recesses located on either side of the handset.

Your PowerTel 880 is now ready for use!

Private exchanges: if your phone is going to use a private exchange (for example, if you have to dial '9' to get an outside line, please follow the steps on page 96).

# Corded phone display icons explained

The following icons appear in your corded phone display to indicate:

- Phone book mode
- Ringer off
- Handsfree mode
- Call in progress
- Boost receiver volume is on (Icon will flash)
- Mute microphone
- You have new calls
- ((┪)) Internal call in progress

# Handset display icons explained

The following icons appear in your cordless handset display to indicate:



Menu



Confirm / OK



**Back** 



Phone book mode



There is more information to view on the left



There is more information to view on the right



**Battery status** 



Ringer off



An alarm is activated





Keylock is on



Handsfree mode



Call in progress



Boost receiver volume is on (Icon will flash)



Mute handset microphone



You have new calls



When steady, the handset is in range of the base When flashing, the handset is out of range of the base



((☐)) Internal call in progress



Answering machine is on



Answering machine is off

## Phone menu guide

Use this section to find your way around the menu display on your phones.

## How to use your phone menu display

When you've set up your phones and everything's connected, use your menu display to do things with your phone – from changing the ringer sound to setting up user profiles and saving phone numbers.

#### **Basic guide**

Open main menu: press (corded phone) or (A) (handset).

Select sub menu item: scroll using or until the item you're looking for is shown and then press (corded phone) or (handset).

Browse a function: open your sub menu and then press a or ...

Select a function: scroll using or until the function you're looking for is shown and then press (corded phone) or (handset).

Enter digits or letters: use your keypad.

**Confirm or save an entry or action**: press (corded phone) or (b) (hand-set)...

Cancel and return to standby: press (corded phone) or (handset).

Note: if you don't do anything, your phone will automatically go on standby after 30 seconds.

# Making and receiving calls

# Making and receiving calls

#### Make a call using your corded phone

As you enter each number to be dialled it will be announced to you. For this feature to work you must have the Read number feature set to On, see page 42.

- 1. Enter the number you wish to call using your corded phone's keypad.
- 2. If you make a mistake, press 🕲 to delete the last digit.
- 3. Dial the number by picking up the handset or pressing ( )
- 4. End your call by putting the handset back in its cradle.

## Make a call using your cordless handset

- 1. Enter the number you wish to call using your handset's keypad.
- 2. If you make a mistake, press (A) to delete it.
- 3. Dial the number by pressing
- 4. End your call by pressing .

#### End a call

Simply put the handset in its base cradle if you're using your corded phone or press on the cordless handset.

#### Take a call

Corded phone: Simply lift the handset or press

Cordless handset: Simply lift the handset off the charger base (if "Auto Talk" is set to ON, see page 63) and speak into the phone or, if the handset is off the charger base (or "Auto Talk" is set to OFF, see page 63), press and then speak into the phone.

#### Redial a number using your corded phone

Your corded phone stores the last five numbers you've dialled (max. 24 digits each).

- 1. Open the redial list by pressing  $(\mathbf{p}, \mathbf{p})$ .
- 2. Scroll through the redial list using the p or p or p buttons until the number you wish to redial is highlighted. To dial the number simply lift the handset or press to dial in handsfree mode.

Note: each phone number will be announced as you scroll through the redial list provided the Read Number feature is enabled. See page 42, "Read number" for details.

#### Redial a number using your cordless handset

Your handset stores the last ten numbers you've dialled (max. 24 digits each).

- 1. Open the redial list by pressing .
- 2. Scroll through the redial list using or until the number you wish to redial is highlighted and then press to dial the number.

#### Call back a previous caller

Your phone stores the last 30 incoming calls.

- 1. Open the incoming calls list by pressing \*\*/R (corded phone) or \*\* (corded phone) or \*\* (corded phone) or \*\*.
- 2. Scroll to find the number you want to call back using or then lift your corded handset or press on the cordless handset.

Note: each phone number will be announced (corded phone only) as you scroll through the incoming calls list provided the Read Number feature is enabled. See page 42, "Read number" for details.

#### Dial a number in your phone book

To store a phone number in your phone book, see page 47 (corded phone) or page 73 (cordless handset).

- 1. Open your phone book by pressing ( ) (corded phone) or (B) (handset).
- 2. Scroll to find your number using or then lift your corded handset or press on the cordless handset.

or

enter the first letter of the desired entry using the keypad (e. g. "m" for "Miller". If there are more than one entry beginning with "m" scroll to find your number using or then lift your corded handset or press on the cordless handset.

#### Dial a number using the quick dial buttons

To store phone numbers under your quick dial memory buttons, see page 50 (corded phone) or page 76 (cordless handset).

1. Choose your quick dial number by pressing (M1), (M2) or (M3) on the corded phone or (1), (2) or (3) on the cordless handset.

2. Lift your corded phone handset or press ( on the cordless handset to dial the number.

Note: the quick dial number you've selected will be announced (corded phone only) when you press the quick dial button provided the Read Number feature is enabled. See page 42, "Read number" for details.

#### Adjust the handset earpiece volume

You can increase or decrease the volume to suit you. To adjust the volume while you're making a call, press the buttons  $\bigcirc$  and  $\bigcirc$  on the corded phone or  $\bigcirc$  and  $\bigcirc$  on the right side of the handset.

## Boost the handset earpiece volume

To boost the handset earpiece volume while you're making a call, press the key on the corded phone or the key on the top left side of the handset.

An image of an ear will flash in the display to show that boost is on.

## Setting the tone / Equalizer

To set the tone (equalizer) during a call, press on the corded phone and set the sound by pressing the keys or MEMO)...

On the cordless handset press or during a call.

#### Handsfree feature

Use the handsfree feature to talk to your caller without holding the handset or to let other people in the room listen to the conversation.

#### Use handsfree calling on the corded phone

- 1. To switch handsfree mode on and off, simply press  $(\square)$ .
- 2. To adjust handsfree volume, press ( ) or ( ) (there are 5 levels).

#### Use handsfree calling on your cordless handset

- 1. Switch on handsfree mode by pressing the ( key twice.
- 2. Exit handsfree mode by pressing 🕠
- 3. To adjust the handsfree volume, press the buttons + and on the right of the handset.

Note: you can't boost volume when using handsfree calling.

#### See call length

You can see the call time on your display.

#### Use a headset (not included)

Simply plug your headset into the headset socket marked  $\widehat{\ \ }$  on the right side of the corded phone as well as on the handset. This socket can also be used with an Induction Neck Loop NL100 (not supplied).

#### Mute

During a call you can mute the microphone so your caller cannot hear you.

To switch off the microphone, simply press  $\bigotimes$  (corded phone) or  $\bigotimes$  (handset).

To switch it on again, simply press (a) (corded phone) or (A) (handset) again.

#### Switch the handset ringer on and off

To switch the ringer on and off, simply press and hold (\*) for a couple of seconds.

#### Lock and unlock the handset keypad

You can still answer calls as usual when your keypad is locked.

To lock the keypad, press and hold (#) for 3 seconds. The icon will be displayed. To unlock, press and hold (#) again for 3 seconds.

#### Make an internal call

Your corded phone base has an internal call number 0, and your cordless handset 1. You can make internal calls between the two devices. These calls are free of charge.

- 1. Press **INT** on the cordless handset or on the corded phone. The display will show **Internal** (on the handset) or **Handset?** (on the corded phone). Enter the internal call number of the device you want to call, e.g. **1** (to call handset) or **0** (to call the corded phone).
- 2. To accept the call lift the handset on the corded phone or press on the cordless handset.
- 3. End your call by replacing the handset on the base cradle or press on the cordless handset.

## Transfer an external call internally

- 1. During your external call, press **(INT** or **()** on the cordless handset.
- 2. Then enter the internal call number of the device you want to transfer the call to e.g. **0** (to transfer the call to corded phone). If you are using the corded phone, press (•))) for approx. 3 seconds, until you hear a short beep.
- 2. To accept the call on the receiving handset, press or lift the handset on the corded phone.
- 3. You can now speak to the person answering and tell them you are going to transfer a call. The call will be transferred when you press on the cord-less handset or replace the handset on the corded phone.

Note: if no one picks up the call you're trying to transfer, you can take the call back on your phone by pressing  $\bullet$  or  $\bullet$  .

#### Make a conference call from the corded phone

It's easy to hold a conference call between one external and two internal callers.

- During your external call, press and hold (\*)) until a short beep is heard, then enter the internal call number of the handset you want to transfer the call to e.g. 1 (to call cordless Handset 1).
- 2. To accept the call on the receiveing handset, press (1)
- 3. Once the call has been received on the other handset that you've dialled, activate your conference call by pressing and holding (•))) for 2 seconds.
- 4. You can put the external call on hold by pressing •••••.
- 5. The conference call will end when you put the handset back in its cradle.

#### Make a conference call from the cordless handset

- 1. During your external call, press **(INT** or **()**. Then enter the internal call number of the handset you want to transfer the call to e.g. **0** (to call the corded phone).
- 2. To accept the call on the receiving device, lift the handset on the corded phone.
- 3. Once the call has been received on the other handset that you've dialled, activate your conference call by pressing (B) briefly.
- 4. The conference call will end when you press .

#### **Find handset**

You can locate a missing handset or alert a handset user that they are wanted by causing the handset to beep from the corded phone.

- 1. Press (•))) on the corded phone. The handset(s) will beep.
- 2. Press any button on the handset to stop the handset(s) beeping.

#### Power failure - What to do

If your mains power fails, you can still use your corded phone to make and receive calls – though the incoming call light won't work, your caller's details won't be stored, and the display will only show when you lift the handset. You can still also:

- View and dial numbers using your phonebook or the (M1), (M2) and (M3) keys
- Dial out using Recall (Flash) and pause
- Adjust the earpiece volume
- Mute the microphone

# Using your menu - corded phone

## Using your menu – corded phone

For information on your phone book, please go to page 46. For information on your answering machine, please go to page 82.

#### **User Profiles**

You can store 3 different user profiles, each with different settings for the "Volume", "Boost" and "Equalizer" feature by naming it (Max 10 letters).

#### **Priority/Default Setting**

If you are the main user of this telephone you should change the settings in the menu so that they are just right for you. These settings will be memorised automatically whenever you wish to make or answer a call.

The user profile feature can be used by others in the household whose preferences for volume, boost and equalizer will also be memorised and applied as indicated below.

## Change the profile name

- 1. Open your menu by pressing , then scroll using p or p or p or p until you highlight **Profile** and press .
- 2. Scroll using  $\bigcap_{\mathbf{P}} \mathbf{p}$  or  $\bigcap_{\mathbf{P}} \mathbf{p}$  until you highlight the desired profile and press

# Using your menu – corded phone

- 3. Scroll using  $\bigcirc P$  or  $^{2}/R$  until you highlight Name and press  $\bigcirc$ .
- 4. Delete the current name by pressing (

  ).
- 5. Enter a new name (up to ten letters) and press = ).

## Change a profile's handset volume

You have a choice of five volume levels.

- 1. Open your menu by pressing , then scroll using , and press , then scroll using , and press , then scroll using , and press , an
- 3. Scroll using  $\bigcirc P$  or  $^{2}/P$  until you highlight **Volume** and press  $\bigcirc$ .
- 4. You'll see the current volume level (e.g. 3).
- 5. Change the volume level using  $(\mathbf{p})^{\mathbf{p}}$  or  $(\mathbf{k})^{\mathbf{R}}$  and press  $(\mathbf{k})^{\mathbf{R}}$ .

## Change a profile's boost setting

- 1. Open your menu by pressing  $\bigcirc$ , then scroll using  $\bigcirc$ P or  $^{2}$ P until you highlight **Profile** and press  $\bigcirc$ .

# USING YOUR MENU - CORDED PHONE

- 3. Scroll using  $\bigcirc P$  or  $\bigcirc R$  until you highlight **Boost** and press  $\bigcirc R$ .
- 4. You'll see the current boost setting (i.e. On or Off).
- 5. Change the boost setting using  $\bigcirc P$  or  $^{2}/R$  and press  $\bigcirc$

# Change a profile's tone ('equalizer') setting

- 1. Open your menu by pressing , then scroll using , and press , an
- 2. Scroll using  $\widehat{\Phi}_{\mathbf{P}}$  or  $\widehat{\mathbf{P}}_{\mathbf{P}}$  until you highlight the desired profile and press  $\widehat{\mathbf{P}}_{\mathbf{P}}$ .
- 3. Scroll using  $\bigcirc / P$  or ? / R until you highlight **Equalizer** and press  $\bigcirc$ .
- 4. You'll see the current tone setting.
- 5. Change the tone setting using  $\bigcirc P$  or  $^{2}/R$  and press  $\bigcirc R$ .

Note: when you finish changing any profile settings, press obtained to put the corded phone back to standby.

## Copy a profile

You can easily copy a profile to another registered and compatible PowerTel phone.

- 1. Open your menu by pressing , then scroll using  $\rho$  or  $\rho$  or  $\rho$  until you highlight **Profile** and press .
- 3. Scroll using  $\bigcirc /P$  or ? /R until you highlight Copy and press  $\bigcirc$ .
- 4. Scroll using  $\bigcap_{\mathbf{P}} \mathbf{p}$  or  $\stackrel{\mathbf{A}}{\longleftarrow} \mathbf{R}$  until you highlight the handset (e.g. 1, 2, 3, 4 or 5) you want to copy the profile to, and press  $\stackrel{\frown}{\Longrightarrow}$ .
- 5. On the handset you're copying the profile to: to confirm, press (B).

  Or to cancel, press (A).

## Choosing which profile to use

You need to use the handset to choose a profile to use for a call – you can't choose a profile using handsfree.

Before you answer an incoming call, press (M1), (M2) or (M3) – depending on which profile you want to use. The display will confirm your choice.

When you want to make a call and before you dial the number, press and hold (M1), (M2) or (M3) – depending on which profile you want to use. The display will confirm your choice.

Note: once you've selected a profile to use when making a call, you have about 30 seconds to dial the call under that profile before the system will return to its default settings.

## Change ringer melody

You have a choice of 10 ringer melodies (+ max. 5 personal ringer melodies) for external calls and 9 ringer melodies for internal calls.

- 1. Open your menu by pressing  $\bigcirc$ , then scroll using  $\bigcirc$ p or  $^{2}$ P until you highlight **Ringer Tone** and press  $\bigcirc$ .

- 3. You'll see the current settings.
- 4. Scroll using  $\bigcirc P$  or  $\bigcirc P$  or  $\bigcirc P$  until you highlight the ringer tone you want to use and press  $\bigcirc P$ .

## Record a personal ringer melody

You can record personal ringer melodies. They will appear in the list of melodies for external calls. You can record up to 5 personal ringer melodies.

- 1. Open your menu by pressing , then scroll using , then scroll using , then scroll using , which is the property of the prope
- 2. Scroll using p or P or I until you highlight Rec. Ringer and press
- 3. Scroll using p or P or I until you highlight Record New and press
- 4. Record your personal ringer tone after the beep.
- 5. Stop recording by pressing  $(\equiv)$ .
- 6. Enter a name for the personal ringer tone and press  $(\equiv)$ .

In the menu "Rec. Ringer" you can rename your personal ringtones and delete them one by one or all.

## Change ringer volume

You have a choice of five volume levels plus Off.

- 1. Open your menu by pressing  $\bigcirc$ , then scroll using  $\bigcirc$ / $\mathbf{p}$  or  $\overset{2}{\sim}$ / $\mathbf{R}$  until you highlight **Ringer Tone** and press  $\bigcirc$ .
- 2. Scroll using  $\bigcirc P$  or  $\bigcirc R$  until you highlight **Volume** and press  $\bigcirc R$ .
- 3. You'll see the current volume level (e.g. Ring Vol 5).
- 4. Change the ringer volume using  $\bigcirc / P$  or ? A / R and press  $\bigcirc$ .

## Switching the boost function on permanently

When this feature is set to "On" the boost function is activated permanently. The display shows  $\Im$ .

During a call the boost button is illuminated and  $\cite{Minimal}$  flashes in the display.

By pressing the button (40dB) you can switch off the boost function for the current

call. It will be switched on again for the next call.

If the boost function is switched off, you can activate it by pressing (40dB). It will be switched off again for the next call.

# USING YOUR MENU - CORDED PHONE

- 1. Open your menu by pressing , then scroll using p or k/R until you highlight **Settings** and press .
- 2. Scroll using  $\bigcirc / \mathbf{p}$  or  $? / \mathbf{R}$  until you highlight **Boost On** and press (=).
- 3. You'll see the current boost memory setting (e.g. Off).
- 4. Change the boost memory setting using (P) or (P) and press (P).

## Switch key tone on or off

- 1. Open your menu by pressing , then scroll using p or p or p or p or p or p or p until you highlight **Key Tone** and press .
- 2. You'll see the current key tone setting (i.e. On or Off).
- 3. Change the key tone on or off using  $(\mathbf{p})_{\mathbf{p}}$  or  $(\mathbf{k})_{\mathbf{p}}$  and press  $(\mathbf{k})_{\mathbf{p}}$ .

## **Change display contrast**

You have a choice of five screen contrast levels.

- 1. Open your menu by pressing  $\bigcirc$ , then scroll using  $\bigcirc$ p or  $^{2}$ /R until you highlight **Display** and press  $\bigcirc$ .
- 2. Scroll using  $\bigcirc /P$  or ? /R until you highlight **Contrast** and press  $\bigcirc$ .
- 3. You'll see the current contrast setting (e.g. 4).

4. Change the contrast setting using  $\bigcirc / P$  or ? A/R and press  $\bigcirc$ 

## Change display language

You have a choice of six languages to use on your corded phone: English, German, French, Spanish, Italian and Dutch.

- 1. Open your menu by pressing , then scroll using  $\widehat{\phi/p}$  or  $^{2}\!\!\!/R$  until you highlight **Display** and press .
- 2. Scroll using  $\bigcirc P$  or  $^{2}/R$  until you highlight Language and press  $\bigcirc$ .
- 3. You'll see the current language setting (e.g. English).
- 4. Change the language setting using  $\bigcirc / P$  or ? A/R and press  $\bigcirc =$  .

## Read number

When this feature is set to **On**: as you enter each number or press a quickdial button to make a call, or when you scroll through your phonebook entries, your redial list or calls list the telephone numbers will be announced to you.

- 1. Open your menu by pressing , then scroll using p or p or
- 2. Scroll using  $\bigcirc P$  or  $^{2}$   $^{1}$  until you highlight **Read Number** and press  $\bigcirc$
- 3. You'll see the current read number setting (e.g. On).

4. Change the read number setting using  $\bigcirc P$  or  $\bigcirc P$  and press  $\bigcirc P$ .

## Change case

Select a font set (ABC = without special characters / AAAAAAAA = with special characters /  $AB\Gamma$  = Greek /  $ABB\Gamma$  = Cyrillic). This font set will be used for entries in the phonebook.

- 1. Open your menu by pressing , then scroll using , then scroll using , then scroll using , then scroll using , p or , which until you highlight Settings and press .
- 2. Scroll using  $\bigcirc P$  or  $\bigcirc R$  until you highlight **Change Case** and press  $\bigcirc R$ .
- 3. The current setting is marked (e. g. ► ABC).
- 4. Change the case setting using  $\bigcirc P$  or  $^{24}/R$  and press  $\bigcirc$ .

## **Change System PIN**

- 1. Open your menu by pressing  $\bigcirc$ , then scroll using  $\bigcirc$ /P or  $?^{\bot}/R$  until you highlight **Settings** and press  $\bigcirc$ .
- 2. Scroll using  $\bigcirc P$  or  $^{2}$  until you highlight **System PIN** and press  $\bigcirc$
- 3. Enter your old PIN and press (=).
- 4. Enter your new PIN and press (=).
- 5. Enter your new PIN once again and press  $(\equiv)$ .

NOTE: If you are sure you want to change the PIN from the default, please keep a note of it since it will not possible to carry out certain functions without it. It is also not possible to recover a lost PIN.

## Change date/time

- 2. Scroll using  $\bigcirc /P$  or ? A/R until you highlight **Date & Time** and press (=).
- 3. Enter the day, month and year and press  $(\equiv)$ .
- 4. Enter the hours and press (=).

## Change clock hours to 12- or 24-hour format display

- 1. Open your menu by pressing  $\bigcirc$ , then scroll using  $\bigcirc$ / $\mathbf{p}$  or  $\overset{2}{\sim}$ / $\mathbf{R}$  until you highlight **Time** and press  $\bigcirc$ .
- 2. Scroll using  $\bigcirc / \mathbf{p}$  or  $? \boxed{/ \mathbf{R}}$  until you highlight **Format** and press  $\bigcirc$ .
- 3. You'll see the current time format setting (e.g. 24 hour).
- 4. Change the time format using  $\bigcirc P$  or  $^{2}$ /R and press  $\bigcirc$ .

For information on dial mode, please go to page 96. For information on recall, please go to page 96.

## Reset to default settings

Note: your phone book, calls and redial lists and any answering machine messages will be deleted if you reset your corded phone to its default settings.

- 1. Open your menu by pressing , then scroll using , then scroll using , then scroll using , then scroll using , p or , which is the pressing .
- 2. Enter the System PIN and press (=). The corded phone will be reset.

## Using your phone book - corded phone

You can store, alphabetically, up to 200 names and their phone numbers in your phone book. To quickly find a phone book entry, simply enter the first letter of the name you've stored.

Note: each phone book entry allows for up to 16 letters for any name and up to 24 digits for any phone number.

Important: please remember to also enter the area code for each phone number you enter in your phone book.

## How to use the keypad when using your phone book

You'll see that the keys on your keypad have letters as well as numbers. If you press a chosen key a number of times it'll show you all the numbers and letters it represents.

Here are some keys you may find useful when entering names and phone numbers in your phone book:

- press 1 for a space
- press (1) or (0) for certain special characters
- press (x) to delete a number or letter you've entered
- press (\*) to toggle between lower case letters and upper case letters.

## Enter a name and number in your phone book

- 1. Press () to open the phone book.
- 2. If the phone book is empty, the display shows **Empty**.

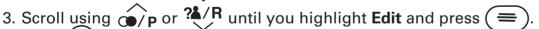
If there are entries, the first entry will be shown.

Press = , then scroll using  $\bigcirc P$  or  $^{2}$  until you highlight **Add New** and press = .

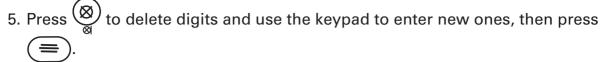
- 3. Enter the name you want to store and press (=)
- 4. Enter the phone number you want to store and press (=).
- 5. Scroll using p or p or to choose a ringer melody for this name and number and press .

## Edit a phone book entry

- 1. Press () to open the phone book.
- 2. Scroll using  $\bigcirc /P$  or ? /R to find the entry you want to edit and press  $\bigcirc$ .



4. Press to delete characters and use the keypad to enter new ones, then press .



6. Scroll using  $(\mathbf{p})_{\mathbf{p}}$  or  $(\mathbf{p})_{\mathbf{p}}$  to choose a ringer melody for this entry and press  $(\mathbf{p})_{\mathbf{p}}$ .

## Delete a phone book entry or all entries

- 1. Press () to open the phone book.
- 2. Scroll using  $\widehat{\Phi}_{\mathbf{P}}$  or  $\mathbf{P}_{\mathbf{P}}$  to find the entry you want to delete and press.
- 3. Scroll using  $\bigcirc / P$  or ? A / R until you highlight **Delete** or **Delete All** and press  $\bigcirc$ .
- 4. Press ( to confirm or , to cancel.

## Copy phone book entries to another phone

Note: you can only copy the phone book to another phone if that phone is registered on your phone system. See page 92.

It's easy to copy:

- a single entry (Copy entry)
- entries not already on the handset you're copying to (Copy append)
- all entries (Copy all)

Important: when you copy all entries to a handset, all existing entries will be deleted. To prevent this from happening you can use the "Copy append mode".

- 1. Press () to open the phone book.
- 3. Scroll using press not press not
- 4. Select the handset you want to copy to by pressing ≪ → or MEMO and press ( ).
- 5. Pick up the handset you're copying entries to and press (B).

# Using your quick dial memory - corded phone

You can store a name (max. 16 characters) and telephone number (max. 24 digits) under each of the quick dial memory buttons: (M1), (M2) and (M3).

## Store a quickdial name and number

- 1. Choose the quick dial button under which you want to store a name and number by pressing either (M1), (M2) or (M3).
- 2. Press (=) twice.
- 3. Enter the name you want to store using the keypad and press  $(\equiv)$ .
- 4. Enter the phone number you want to store and press (=).
- 5. Scroll using  $p \circ P$  or  $P \circ P$  to choose a ringer melody for this entry and press  $P \circ P$ .

## Edit a quick dial entry

- Choose the quickdial entry you want to edit by pressing either M1, M2 or M3.
- 2. Press (=).
- 3. Scroll using  $\bigcirc / p$  or  $? \triangle / R$  until you highlight **Edit** and press  $\bigcirc$ .

- 4. Press to delete characters and use the keypad to enter new ones, then press .
- 5. Press (a) to delete digits and use the keypad to enter new ones, then press (a).
- 6. Scroll using  $\bigcirc / \mathbf{p}$  or  $? \boxed{/ \mathbf{R}}$  to choose a ringer melody for this entry and press  $\bigcirc$ .

## Delete a quick dial entry

- Choose the quickdial entry you want to delete by pressing either M1, M2 or M3.
- 2. Press (=).
- 3. Scroll using  $\bigcirc P$  or  $^{2}/R$  until you highlight **Delete** and press  $\bigcirc$ .
- 4. You'll see **Delete?** on your display. Press to confirm or to cancel.

## Using your calls list - corded phone

Note: you must subscribe to your network provider's Caller Display/Caller ID service for this feature to work. A quarterly fee may be payable.

Incoming call telephone numbers should appear in your calls list. If you have the caller's number stored in your phonebook the name will be displayed instead. A total of 30 incoming calls can be stored in the calls list (16 letters per name and 23 digits per number). The number of new calls received will be shown in the display with the flashing (2 icon. If the number doesn't appear, this is because the caller's identification (Call Line ID) has been withheld by the caller.

You can open and view your calls list by pressing  $^{2}/R$ . To scroll through your calls list simply press  $^{2}/R$ .

Here are some things you may see on your calls list display:

- WITHHELD NUMBER caller has withheld their number, or this information isn't available
- INTERNATIONA caller is calling from another country or using an internet service
- PAYPHONE caller is calling from a public payphone
- OPERATOR caller is a telephone network operator

# Store numbers from your calls list to the phonebook or Quick dial memory (M1, M2, M3)

It's easy to store incoming call numbers to your phone book or quick dial buttons.

- 1. Press ? The to open your calls list at the most recent entry.
- 2. Scroll using opp or ? The to find the entry you want to store and press
- 3. Scroll using  $\bigcirc /P$  or  $? ^{\bot}/R$  until you highlight Save to PB or M1, M2 or M3 and press (=)
- 4. Using your keypad, enter a name for this stored number and press ( = )



- 5. Edit the number for this name, if needed, and press ( $\equiv$ ).
- 6. Scroll using  $\bigcirc / P$  or  $? \bigcirc / R$  to choose a ringer melody for this entry and press

## Delete a single calls list entry

- 1. Press ? R to open your calls list at the most recent entry.
- 2. Scroll using oppor? It is find the entry you want to delete and press



4. You'll see **Delete?** on your display. Press to confirm or to cancel.

## Delete all entries in the call list

- 1. Press ? The to open your calls list at the most recent entry.
- 2. Scroll using  $\widehat{\phi}_{P}$  or  $\stackrel{?}{\sim}/R$  until you highlight **Delete All** and press  $\stackrel{\frown}{=}$ .
- 3. You'll see **Delete All?** on your display. Press to confirm or to cancel.

# Using your menu - cordless handset

## Using your menu - cordless handset

For information on your phone book, please go to page 72. For information on your answering machine, please go to page 82.

## **User Profiles**

You can store 2 different user profiles, each with different settings for the 'Volume', 'Boost' and 'Equaliser' features. You can also personalise each Profile by naming it (Max. 11 letters).

#### **Priority/Default Setting**

If you are the main user of this telephone you should change the settings in the menu so that they are just right for you. These settings will be memorised automatically whenever you wish to make or answer a call.

The user profile feature can be used by others in the household whose preferences for volume, boost and equaliser will also be memorised and applied as indicated below.

## Change a profile name

- 1. Open your menu by pressing (A), then scroll using a or until you highlight **Profile** and press (B).
- 2. Scroll using or until you highlight the desired profile and press
- 3. Scroll using or until you highlight Name and press B.

- 4. Delete the current name by pressing (A).
- 5. Enter a new name (up to 11 letters) and press (B).

## Change a profile's handset volume

You have a choice of five volume levels.

- 1. Open your menu by pressing (A), then scroll using (a) or (3) until you highlight **Profile** and press (B).
- 2. Scroll using a or until you highlight the desired profile and press B
- 3. Scroll using or until you highlight Volume and press (B).
- 4. You'll see the current volume level (e.g. 1).
- 5. Change the volume level using  $\bigcirc$  or ? and press  $\bigcirc$ .

## Change a profile's boost setting

- 1. Open your menu by pressing (A), then scroll using a or until you highlight **Profile** and press (B).
- 2. Scroll using or until you highlight the desired profile and press B
- 3. Scroll using or until you highlight Boost and press (B).
- 4. You'll see the current boost setting (i.e. On or Off).
- 5. Change the boost setting using  $\widehat{a}$  or 3 and press  $\widehat{b}$ .

## Change a profile's tone ('equalizer') setting

- 1. Open your menu by pressing (A), then scroll using (a) or (3) until you highlight **Profile** and press (B).
- 2. Scroll using or until you highlight the desired profile and press B.
- 3. Scroll using or until you highlight **Equalizer** and press .
- 4. You'll see the current tone setting.
- 5. Change the tone setting using or 3 and press B.

Note: press ( ) to put the handset back to standby.

## Copy a profile

You can easily copy a profile to another registered and compatible PowerTel phone.

- 1. Open your menu by pressing (A), then scroll using (a) or (3) until you highlight **Profile** and press (B).
- 2. Scroll using a or until you highlight the desired profile and press B.
- 3. Scroll using or until you highlight Copy and press B.

- 4. Scroll using  $\langle INT \rangle$  or  $\langle INT \rangle$  until you highlight the phone (e.g. 0 = Corded phone, 2, 3, 4 or 5) you want to copy the profile to, and press  $\langle INT \rangle$ .
- 5. On the phone you're copying the profile to: to confirm, press (Cordless handset) or (Corded phone).
  To cancel, press (Cordless handset) or (Corded phone).

## Choosing which profile to use

You need to use a handset to choose a profile to use for a call – you can't choose a profile using handsfree.

Before you answer an incoming call, press the key "Profile setting" on the left hand side of the handset repeated if necessary, depending on which profile you want to use. The display will confirm your choice.

When you want to make a call and before you dial the number, press the key "Profile setting" on the left hand side of the handset repeated if necessary, depending on which profile you want to use. The display will confirm your choice.

Note: once you've selected a profile to use when making a call, you have about 30 seconds to dial the call under that profile before the system will return to its default settings.

## Change the handset ringer melody

You have a choice of ten ringer melodies.

- 1. Open your menu by pressing (A), then scroll using (a) or (3) until you highlight **Handset** and press (B).
- 2. Ring tone is shown, press B
- 3. Scroll using or until you highlight External or Internal and press

  (B).
- 4. You'll see the melody setting (e.g. 7 [External], 9 [Internal]).
- 5. Change the melody using  $\bigcirc$  or ? and press  $\bigcirc$  .

## Change the handset ringer volume

You have a choice of five volume levels plus Off.

- 1. Open your menu by pressing (A), then scroll using a or until you highlight **Handset** and press (B).
- 2. Scroll using to highlight Ringer volume and press (B).
- 3. You'll see the current volume level (e.g. 5).
- 4. Change the ringer volume using or 3 and press B.

## Change the tone ('equalizer') setting

- 1. Open your menu by pressing (A), then scroll using a or until you highlight **Handset** and press (B).
- 2. Scroll using or **!** until you highlight **Equalizer** and press **B**.
- 3. You'll see the setting.
- 4. Change the tone setting using  $\bigcirc$  or ? and press  $\bigcirc$  .

Note: to adjust tone while you're making a call, press the 🍪 button to access the equaliser setting. Then press the 🎓 or 👶 button to adjust the setting as shown on the bar-graph on the handset screen.

#### **Boost on**

When this feature is set to On the boost function is always activated. The Boost-LED on the top left side of the handset is on and the boost icon will flash on and off in the display.

You can use the  $\frac{5}{6}$  key to switch it off for the recent call. For the next call it will be on again.

If the Boost on-function is set to Off, you will have to switch it on manually by pressing the  $\frac{5}{6}$  key. For the next call, the boost function will be off again.

# USING YOUR MENU - CORDLESS HANDSET

- 1. Open your menu by pressing (A), then scroll using a or until you highlight **Handset** and press (B).
- 2. Scroll using a or until you highlight Boost on and press B.
- 3. You'll see the current boost memory setting (e.g. Off).
- 4. Change the setting using or to On or Off and press B.

## Change handset name

- 1. Open your menu by pressing (A), then scroll using a or until you highlight **Handset** and press (B).
- 2. Scroll using are or until you highlight Handset name and press (B).
- 3. Delete the current name by pressing (A).
- 4. Enter a new name (up to 10 letters) and press (B).

# Switch keypad beep on or off

- 1. Open your menu by pressing (A), then scroll using (a) or (3) until you highlight **Handset** and press (B).
- 2. Scroll using or . until you highlight Keypad Beep and press B.
- 3. You'll see the key pad setting (i.e. On or Off).
- 4. Change the key pad beep on or off using or 3 and press B

## **Change contrast**

You have a choice of five screen contrast levels so you can set the display to how you find it most easy to read.

- 1. Open your menu by pressing (A), then scroll using (a) or (3) until you highlight Handset and press (B).
- 2. Scroll using a or until you highlight Contrast and press B.
- 3. You'll see the current contrast setting (e.g. 3).
- 4. Change the contrast setting using or 3 and press B.

## Switch auto talk on or off

When auto talk's switched on your handset will automatically answer the call when you pick up the handset from its charger base. This is the default setting. If you set it to off you will need to press the () button to answer any calls.

- 1. Open your menu by pressing A, then scroll using a or until you highlight **Handset** and press B.
- 2. Scroll using or . until you highlight Auto talk and press B.
- 3. You'll see the current auto talk setting (e.g. On).
- 4. Change the auto talk setting using  $\widehat{a}$  or 3 and press  $\widehat{b}$ .

## Change backlight timer

You have a choice of 10, 20, 30 or 40 seconds before the backlight timer switches off.

- 1. Open your menu by pressing A, then scroll using a or until you highlight **Handset** and press B.
- 2. Scroll using or until you highlight Backlight time and press B.
- 3. You'll see the current backlight timing (e.g. 10S).
- 4. Change the backlight timer setting using  $\widehat{a}$  or 2 and press  $\widehat{b}$ .

## Switch confirmation beep on or off

This is the beep you hear when you change a setting. You can switch the beep on or off.

- 1. Open your menu by pressing (A), then scroll using a or until you highlight **Handset** and press (B).
- 2. Scroll using or . until you highlight Confirm beep and press B
- 3. You'll see the current confirmation beep setting (e.g. On).
- 4. Change the confirmation beep setting using and press B.

#### Select base

You can use this feature if your handset is registered to more than one base.

- 1. Open your menu by pressing A, then scroll using a or until you highlight Handset and press B.
- 2. Scroll using a or until you highlight Select base and press B.
- 3. You'll see the current base setting (e.g. Auto or Manual). If Manual is selected then you can choose which of 4 possible bases you wish to log on to.
- 4. Change the base setting using or 3 and press 6.

## **Change language**

You have a choice of 6 languages to use on your handset: English, German, French, Spanish, Netherlands and Italian.

- 1. Open your menu by pressing (A), then scroll using a or until you highlight **Handset** and press (B).
- 2. Scroll using or 2 until you highlight Language and press 2.
- 3. You'll see the current language setting (e.g. English).
- 4. Change the language setting using  $\widehat{\ }$  or ? and press  $\widehat{\ }$  B.

## Change date/time

- 1. Open your menu by pressing (A), then scroll using (a) or (3) until you highlight **Time** and press (B).
- 2. Scroll using and or until you highlight Date and Time and press
- 3. Enter the year, month, day, hours and minutes (your handset has a 24-hour clock) and press (B).

## Change clock hours to 12- or 24-hour format

- 1. Open your menu by pressing (A), then scroll using (a) or (3) until you highlight **Time** and press (B).
- 2. Scroll using a or until you highlight **Set time format** and press B
- 3. You'll see the current time format setting (e.g. 24 hour).
- 4. Change the time format using or to highlight either 12 hour or 24 hour and press (B).

## Set alarm

- 1. Open your menu by pressing (A), then scroll using a or until you highlight **Time** and press (B).
- 2. Scroll using or until you highlight **Set alarm** (your alarm uses a 24-hour clock) and press (B).
- 3. Select Once, Every Day, Mon to Fri or Off and press (B).
- 4. Enter the time you want your alarm to go off and press (B).
- 5. Choose your alarm melody and press (B).

To confirm the alarm signal, press (A). Pressing (B) activates the snooze function. With this function the alarm is repeated up to five times after every 5 minutes before it is switched off completely.

## Change base (corded phone) ringer melody

You have a choice of 9 base ringer melodies.

- 1. Open your menu by pressing (A), then scroll (a) or (3) until you highlight Base settings and press (B).
- 2. **Ring tone** is highlighted, press (B).
- 3. You'll see the ringer melody setting (e.g. 8).
- 4. Change the ringer melody using or 2 and press B

## Change base (corded phone) ringer volume

You have a choice of five volume levels plus Off.

- 1. Open your menu by pressing (A), then scroll using (a) or (3) until you highlight Base settings and press (B).
- 2. Scroll until you highlight **Ringer volume** and press **B**.
- 3. You'll see the current base ringer volume level (e.g. 5).
- 4. Change the base ringer volume using and press B.

For information on dial mode, please go to page 96.

For information on recall, please go to page 96.

#### **Change system PIN code**

- 1. Open your menu by pressing (A), then scroll using (a) or (3) until you highlight Base settings and press (B).
- 2. Scroll using a or until you highlight System PIN and press B
- 3. Enter your old PIN code (default PIN is 0000) and press (B).
- 4. Enter your new 4 digit PIN code and press B.
- 5. Enter your new PIN code again and press (B).

#### **Appointment**

You can enter up to five appointments your telephone should remind you at.

- 1. Open your menu by pressing (A), then scroll (a) or (3) until you highlight Tools and press (B).
- 2. Scroll using a runtil you highlight Appointment and press B.
- 3. Scroll using or until you highlight 1, 2, 3, 4 or 5 and press (B).
- 4. Scroll using or until you highlight **Edit** and press B.
- 5. Delete characters with (A), enter a name for the appointment using the keypad and press (B).
- 6. Enter the date using the keypad and press (B).
- 7. Enter the time using the keypad and press (B).
- 8. Select a melody with or ? and press B

If you want to edit or delete an appointment select it as described above and make your changes (Edit) or delete the entry (Delete).

#### Stop watch

The stop watch shows minutes and seconds.

- 1. Open your menu by pressing (A), then scroll (a) or (3) until you highlight Tools and press (B).
- 2. Scroll using or until you highlight Stop watch and press B
- 3. Press (B) to start the stop watch.
- 4. Press (A) to stop the stop watch.

If you stopped the stop watch you can press [Start] to restart it or [Reset] to reset it.

#### Reset to default settings

Important: if you reset to default settings all entries in your phone book, calls list and redial list are deleted.

#### To reset to default settings

- 1. Press R for 10 seconds.
- 2. Confirm the reset to default settings by pressing B for Yes or A for No.

#### Using your phone book - cordless handset

You can store, alphabetically, up to 200 names and their phone numbers in your phone book. To quickly find a phone book entry, simply enter the first letter of the name you've stored.

Note: each phone book entry allows for up to 16 letters for any name and up to 24 digits for any phone number.

Important: please remember to also enter the area code for each phone number you enter in your phone book.

#### How to use the keypad when using your phone book

You'll see that the keys on your keypad have letters as well as numbers. If you press a chosen key a number of times it'll show you all the numbers and letters it represents.

Here are some keys you may find useful when entering phone numbers in your phone book:

- press (1) for a space
- enter special characters with (1) or (0)
- press (A) to delete a number or letter you've entered
- press the (\*\*) key to change from upper case (e.g. ABC) to lower case (e.g. abc)

Note: to enter the same letter twice, simply enter the letter and then wait until the cursor moves to after the letter you've entered, before entering it again.

#### Enter a name and number in your phone book

- 1. Open your phone book by pressing (B).
- 2. Press (B). The display will show **New entry**, press (B) again.
- 3. Enter the name you want to store and press (B).
- 4. Enter the phone number you want to store and press (B).
- 5. Scroll using or to choose a ringer melody for this name and number and press (B).

#### Edit a phone book entry

- 1. Open your phone book by pressing (B).
- 2. Scroll using a or to find the entry you want to edit and press B.
- 3. The display will show **Edit entry**, press (B) again.
- 4. Press A to delete characters and use the keypad to enter new ones, then press B.

#### USING YOUR PHONE BOOK - CORDLESS HANDSET

- 5. Press (A) to delete digits and use the keypad to enter new ones, then press (B).
- 6. Scroll using or to choose a ringer melody for this entry and press (B).

#### Delete a phone book entry or all entries

- 1. Open your phone book by pressing (B).
- 2. Scroll using or to find the entry you want to delete or highlight any entry if you want to delete all entries and press (B).
- 3. Press to display either **Delete** entry or **Delete all** and press (B).
- 4. Press (B) to confirm or (A) to cancel.

## Copy phone book entries to the Corded phone or another registered handset

Note: you can only copy the phone book to another handset if that handset is registered on your phone system. See page 92.

#### It's easy to copy:

- a single entry (Copy entry)
- entries not already on the handset you're copying to (Copy append)
- all entries (Copy all)

Important: when you copy all entries to a handset, all existing entries will be deleted. To prevent this from happening you can use the "Copy append mode".

- 1. Open your phone book by pressing (B)
- 2. Scroll using or to find the entry or entries you want to copy and press (B).
- 3. Scroll to either Copy entry, Copy append or Copy all and press B.
- 4. Scroll (INT or R) to highlight the handset number you want to copy to (e.g. 2 for Handset 2) and press (B) to confirm.
- 5. Pick up the handset you're copying entries to and press (B).

#### Using your quick dial memory buttons - cordless handset

You can store a name (max. 16 characters) and a telephone number (max. 24 digits) under each of the quick dial memory buttons: (1), (2) and (3).

#### Store a quick dial name and number

- 1. Choose the quick dial button under which you want to store a name and number by pressing either 1, 2 or 3.
- 2. Press B. The display will show **Edit entry**, press B again.
- 3. Enter the name you want to store using the keypad and press (B).
- 4. Enter the phone number you want to store and press (B).
- 5. Scroll using or to choose a ringer melody for this entry and press B. The display will show **Entry saved**.

#### Edit a quick dial entry

- 1. Choose the quick dial entry to edit by pressing either 1, 2 or 3.
- 2. Press B. The display will show **Edit entry**, press B again.

- 3. Press (A) to delete characters and use the keypad to enter new ones, then press (B).
- 4. Press A to delete digits and use the keypad to enter new ones, then press B.
- 5. Scroll using or to choose a ringer melody for this entry and press B. The display will show **Entry saved**.

#### Delete a quick dial entry

- 1. Choose the quick dial entry to delete by pressing either 1, 2 or 3.
- 2. Press B. Scroll to Delete Entry and press B.
- 3. Display will show **Delete Entry?** Press (B) to confirm or (A) to cancel.

#### Using your calls list - cordless handset

Note: you must subscribe to your network provider's Caller Display/Caller ID service for this feature to work. A quarterly fee may be payable.

Incoming call telephone numbers should appear in your calls list. If you have the caller's number stored in your phonebook the name will be displayed instead. A total of 30 incoming calls can be stored in the calls list (16 letters per name and 23 digits per number). The number of new calls received will be shown in the display with the flashing con. If the number doesn't appear, this is because either the caller's identification (Call Line ID) has been withheld by the caller, or it is unavailable due to network restrictions.

You can open your calls list by pressing the button. To scroll through your calls list simply press or . To display more information including the date and time of the call, press R.

Here are some things you may see on your calls list display:

- WITHHELD NUMBER caller has withheld their number, or this information isn't available
- **INTERNATIONAL?** caller is calling from another country or using an internet service
- PAYPHONE caller is calling from a public payphone
- OPERATOR caller is a telephone network operator

#### Store numbers from your calls list to the phone book

It's easy to store incoming call numbers to your phone book.

- 1. Press to open your calls list at the most recent entry.
- 2. Scroll using or to find the entry you want to store and press B
- 3. The display will show **Save number**, press (B).
- 4. Using your keypad, enter a name for this stored number and press (B).
- 5. Edit the number for this name, if needed, and press (B).
- 6. Scroll using or to choose the ringer melody for this name and number and press (B).

#### Store numbers from your calls list to a quick dial memory

It's easy to store incoming call numbers to one of the three quick dial memory buttons.

- 1. Press 2 to open your calls list at the most recent entry.
- 2. Scroll using or to find the entry you want to store and press B.
- 3. Scroll using 3. Scroll usin 3. Scroll using 3. Scroll using 3. Scroll using 3. Scroll using
- 4. Proceed as described above "Store numbers from your calls list to the phonebook".

#### Delete a single calls list entry

- 1. Press to open your calls list at the most recent entry.
- 2. Scroll using or to find the listed call you want to delete and press B.
- 3. Scroll 4 until you highlight **Delete**.
- 4. Press B to confirm or A to cancel.

#### **Delete all calls list entries**

- 1. Press to open your calls list at the most recent entry and press (B)
- 2. Scroll until you highlight Delete all and press B.
- 3. The display will show **Delete all?** Press (B) to confirm or (A) to cancel.

# Using your answering machine

#### Using your answering machine

After you've set up your phone system, follow these easy steps to set up and use your answering machine.

#### Switch answering machine on or off

To switch your answering machine on and off, simply press on the corded phone. The current answer mode will be announced. When new messages are received, the indicator light on the corded phone will flash. The display also shows the number of messages you have.

#### Taking a call from the answering machine

If the answering machine has accepted a call yet and you hear the caller speaking his message you can take the call to your phone and talk to the caller.

Lift the handset on the corded phone and talk to the caller.

On the cordless handset press (a) and subsequently (B), to get the call.

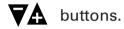
#### Set the answering machine language

You have a choice of 6 answering machine voice prompt languages: English, German, French, Italian, Spanish and Dutch.

- 1. Press  $\equiv$  to open the menu, scroll using  $\bigcirc P$  or  $\stackrel{?}{\sim} P$  until you highlight **Ans Machine** and press  $\stackrel{\frown}{=}$ .
- 2. Scroll using  $\bigcirc P$  or  $\bigcirc R$  until you highlight Language and press  $\bigcirc R$ .
- 3. Choose the language using  $\bigcirc / P$  or ? A / R and press  $\bigcirc$ .

#### Adjust the base loudspeaker volume

You can increase or decrease the corded phone's loudspeaker volume using the



#### Set the answer mode

Having switched on the answering machine you can select "Answer & Record" or "Answer only". If you set the answer mode to "Answer only" your callers will not be able to leave a message.

- 1. Switch your answering machine on by pressing on the corded phone.
- 2. To change the mode between **Answer & Record** and **Answer Only** press and hold for a couple of seconds.
- 3. To switch off the answering machine, press briefly.

#### Record your outgoing message

You can change the default answering message to your own. Your outgoing message needs to be under two minutes.

- Press and hold ( on the corded phone for a couple of seconds and then record your message after the beep.
- 2. To stop recording, press . Your outgoing message will be played back to you.

Note: to return your outgoing message to the default message, simply press and hold  $\bigotimes$  while the outgoing message is playing.

#### Check your outgoing message

1. Press ( briefly. Your current outgoing message is announced.

#### Set the answer delay

You either choose the number of rings you want before your answering machine answers any incoming call (2-15 rings) or you can choose Time Saver. Time Saver saves you the cost of the call if you're calling in from elsewhere to pick up any messages: if your answering machine answers after 2 rings you have new messages, if it answers after 5 rings you have no new messages. Therefore, you can hang up after 3 rings knowing you have no new messages and you won't be charged for the call.

- 1. Press  $\equiv$  to open the menu, scroll using  $\bigcirc p$  or  $\stackrel{\text{?}}{\triangleright} / R$  until you highlight Ans Machine and press  $\equiv$  .
- 2. Scroll using  $\bigcirc /P$  or ? /R until you highlight **AnswerDelay** and press  $\bigcirc$
- 3. Change the setting using  $\bigcirc P$  or  $^{24}/R$  and press  $\bigcirc$ .

#### Record a memo

You can record memo messages for yourself or other members of the household which can be played back like normal messages.

- 1. Press and hold MEMO for a couple of seconds.
- 2. After the beep record your memo.
- 3. Press to finish recording.

#### Listen to messages or memos using the base buttons

Playback is in the order messages or memos were received. New messages are played before old ones. The time and date of each message or memo is announced before playback.

Here are some functions you may find useful:

- to play or pause, press
  - to stop, press
- to rewind, press ((•\_
- to fast forward, press мемо

#### Delete a single message or memo





2. Press and hold ( for a couple of seconds during playback of the message or memo to delete it.

#### Delete all old messages and memos using the base

- 1. Press and hold  $\bigotimes$  for a couple of seconds when no messages are being played.
- 2. To confirm, press 🔕 .

#### Listen to messages or memos using your handset

- 1. Open the answering machine menu by pressing (A)
- 2. **Ans Machine** is displayed, press (B).
- 3. Scroll using or to display either Play New Msgs or Play All Msgs and press B.
- 4. Press to return to standby.

#### **Memory full**

Your answering machine will announce if it's full and automatically stop taking any more messages and switch itself to **Answer Only**. You'll need to delete

some of your messages or memos before any new messages can be recorded.

#### Remote access to your answering machine

You can call your answering machine to hear your messages when you're away from home using most modern phones, including mobile phones.

You need to use a PIN code to access your answering machine. The default code is 000. We suggest you change this for security reasons.

#### **Change PIN**

- 1. Press  $\equiv$  to open the menu, scroll using  $\bigcirc P$  or  $\stackrel{\text{?}}{\triangleright}P$  until you highlight **Ans Machine** and press  $\stackrel{\text{?}}{\equiv}$ .
- 2. Scroll using  $(P)^p$  or  $(P)^n$  until you highlight **Remote PIN** and press  $(P)^n$ .
- 3. Enter the old Remote PIN and press (=).
- 4. Enter the new Remote PIN and press (=).
- 5. Enter the new Remote PIN again and press (=).

Note: If you change and then forget your remote access code, you can restore the code to it's default by using the Reset procedure. Detailed on page 45. However all data will be lost.

#### Call in to check messages

**NOTE**: If you forget to switch on the answering machine it is possible to switch it on remotely. Call in and after 20 rings the "answer only" mode announcement is heard and it is then possible to use the procedures below to switch the machine on.

- 1. Dial your own phone number from the remote phone and wait until the answering machine picks up the call.
- 2. Press (\*) two times, then enter your 3 digit PIN after the voice prompt.
- 3. You can manage your messages using your keypad (see remote instructions below)

Note: if you make a mistake entering your PIN three times, your answering machine will hang up and you'll need to call and try again.

#### Remote access instructions guide

While listening to your messages from a remote location, enter these numbers to manage your messages.

To . . .

Rewind messages, press 1.

Play or pause your messages, press 2.

Fast Forward through your messages, press 3.

Hear outgoing message (OGM), press 4.

Record outgoing message (OGM), press 5. To end your message, press 6.

Stop messages, press 6.

Delete current message, press 7.

Switch answering machine off, press 8.

Switch answering machine on to take messages, press 9.

Delete all old messages, press 0.

Record a memo, press #. To end your message, press 6.

# Registering/ deregistering handsets

#### Registering / deregistering handsets

#### Register a handset

You only need to register a handset if it has become de-registered from the base or if you've purchased a new handset separately. You can register up to 5 handsets.

Important: make sure any handset you're registering is fully charged before you try to register it.

#### At the handset:

1. Press and hold A for approx 15 seconds until the display shows **Press & Hold Base Page Key**.

#### At the corded phone:

2. Press and hold (•))) for at least 10 seconds until the display shows **Register**.

#### Deregister a handset

You may need to deregister a handset if you've too many registered on your phone system, or if the handset develops a fault and needs to be replaced.

#### To deregister a handset using the corded phone

- 1. Open your menu by pressing (=).
- 2. Scroll using  $\bigcirc/P$  or  $?^{\bot}/R$  until you highlight Remove HS and press  $(\equiv)$
- 3. Enter the PIN code and press  $(\equiv)$ .
- 4. Enter the handset's internal number (e.g. 2) and press (=).

#### To deregister a handset using the cordless handset

Important: You can only cancel subscription of another handset, not the handset you are using to do the remove procedure.

- 1. Open your menu by pressing (A), then scroll using (a) or (3) until you highlight **Handset** and press (B).
- 2. Scroll using or until you highlight **Registration**, and press .

  Then scroll to highlight **De-register** and press .
- 3. Enter the PIN code (default PIN 0000) and press B.
- 4. Enter the handset's internal number (e.g. 1) and press (B) to confirm.

# Use on a private branch exchange

#### Use on a private branch exchange

If your phone's on an exchange (e.g. you need to dial 9 to get an outside line), you can transfer calls and use call back by using the **R button**. You'll need to check your private exchange manual to find out which timing to use for your exchange. You can choose two recall timings: 100ms (Short) and 300ms (Long). You have a choice of two dialling modes: tone and pulse. The default setting is TONE and this is the correct setting for use within Europe.

#### To set the recall time on the corded phone

- 1. Press  $\equiv$  to open the menu, scroll using  $\bigcirc P$  or  $\stackrel{\text{?}}{\triangleright}P$  until you highlight Settings and press  $\stackrel{\text{?}}{\equiv}$ .
- 2. Scroll using  $\bigcirc /P$  or ? A/R until you highlight **Recall** and press  $\bigcirc$ .
- 3. You'll see the current recall timing setting (e.g. Short).
- 4. Choose the recall timing setting you want (**Short** or **Long**) using  $\bigcirc p$  or  $\bigcirc R$  and press  $\bigcirc R$ .

#### To set the recall time on the cordless handset

- 1. Open your menu by pressing (A), then scroll using (a) or (3) until you highlight Base settings and press (B).
- 2. Scroll using or until you highlight Recall and press B.

- 3. You'll see the current recall timing setting (e.g. **Short**).
- 4. Choose the recall timing setting you want (Short or Long) using a or 2 and press (B





#### Insert a dialling pause

If you have to dial a number for an outside line and it takes a while to connect, you can insert a pause so you don't have to wait to hear the dialling tone. To insert a dialling pause, simply enter the number you usually dial for an outside line and then press  $(\mathbf{0})$  for two seconds. A **P** on your display will show dialling pause is active.

Note: you can also insert a dialling pause with a phone number in your phone book.

#### Using additional services

Your phone should be able to support services such as call waiting and conference calls. You'll need to check with your telephone network provider for further information on these services.

#### Set the dial mode on the corded phone

- 1. Press  $\equiv$  to open the menu, scroll using  $\bigcirc P$  or  $\bigcirc P$  until you highlight **Settings** and press  $\bigcirc P$ .
- 2. Scroll using p or 1/R until you highlight **Dial Mode** and press = ).
- 3. You'll see the current dial mode setting (e.g. Tone).
- 4. Choose the dial mode setting you want (**Tone** or **Pulse**) using  $\bigcirc / P$  or  $? \triangle / R$  and press  $\bigcirc$ .

#### Set the dial mode on the cordless handset

- 1. Open your menu by pressing (A), then scroll using (a) or (3) until you highlight Base settings and press (B).
- 2. Scroll using a or until you highlight Dial Mode and press B.
- 3. You'll see the current dial mode setting (e.g. Tone).
- 4. Choose the dial mode setting you want (**Tone** or **Pulse**) using **and** or **3** and press **B**.

## Help and support

#### **Help and support**

If you need some help and you're in the UK, please first check and see if your problem can be solved using the troubleshooting guide below. If it can't, please call us on 0844 800 6503 (using a UK landline, at time of going to print: calls cost 6p for connection charge and then 5p a minute. Mobile costs may vary). Lines are open Monday to Friday, 9am to 5pm, excluding public holidays. If you've a claim on your 2-year guarantee, please contact your supplier.

Some issues may simply be resolved by disconnecting the power to the unit. In such instances the power to the base station (corded phone) should be switched off and batteries in the handset should also be removed for about 20 minutes. After which reconnect everything to determine if this has resolved the issue.

#### **Troubleshooting guide**

#### I can't make phone calls

- 1. Make sure the phone cable is connected properly. If it is, there may be a fault. Please make sure you're using the phone cable that came with your phone.
- 2. Check power's plugged in, switched on and working.
- 3. Make sure you aren't too far from the base/corded phone (in ideal conditions, it should work up to 300 metres outdoors and up to 50 metres indoors).
- 4. Test the phone line and socket by using another phone.

#### I keep losing my connection

- 1. Make sure you aren't too far from the base/corded phone (in ideal conditions, it should work up to 300 metres outdoors and up to 50 metres indoors).
- 2. The base/corded phone may not be in an ideal location consider moving it.

#### I keep getting a double beep from the handset at random intervals.

- 1. Check the batteries are full charged.
- 2. It may be caused by interference. Make sure that both Handset and base are not adjacent to other electronic equipment.

Try moving the base station to another location.

#### My handset keeps switching off

- 1. It may need recharging. So it can charge fully, place your handset on its charger base for at least 16 hours (make sure the power socket is switched on!).
- 2. Replace the rechargeable batteries. Any replacement batteries should be the same type as those provided.

#### When I have called an automated service which requests me to press certain digits, there is no response.

The dial mode may be set to "PULSE" instead of "TONE". Change it to the correct mode as described on page 98.

#### The phone system isn't responding

You may need to reset to default settings. Please see page 71.

#### Caller's identification (Call Line ID) isn't working

- 1. Check you have this service on your phone line. Please call your network provider.
- 2. The caller may have withheld their phone number.

#### My handset or base doesn't ring

Check that the ringer is on. See pages 27, 60 and 68.

#### I've got a buzzing noise on my radio, TV or computer

We suggest you use your cordless handset at least one metre away from electrical equipment and mobile phones.

#### There is interference in the earpiece and/or internet connection is very slow when using the phone

You must plug the phone into the wall socket via an ADSL filter if you have broadband internet on your phone line.

#### My answering machine won't record messages or memos

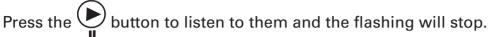
- 1. Check that your answering machine is connected and switched on.
- 2. Answering memory may be full. See page 87.

#### My remote access isn't working

- 1. Check you're using the correct PIN. See page 88.
- 2. Make sure you're using a touchtone phone.

#### The white light on the corded phone is constantly flashing

You have new answering machine message(s).



- 1. I have been told by a caller that they had left a message but there are no messages on my answering machine.
- 2. I have been told by a caller that they heard a message that my "Mail box is full"

Check if you have a network based answering system such as "call minder" or "1571" on your line by dialling 1571. If you have such a service you should consider asking your network provider to remove it.



## **General information**

## **Safety information**

Please make sure you read this User Guide carefully.

#### Intended use

This phone is suitable for use on either a public telephone network or an approved Private exchange (PABX). Any other use is considered unintended use. Unauthorised modification or reconstruction isn't permitted. Do not open the device and attempt any repair work yourself.

#### Phone location

Make sure your phone:

- is on a dry, flat and stable surface
- isn't a trip hazard with its power cable
- is at least one metre from other electrical appliances
- isn't exposed to smoke, dust, vibration, chemicals, moisture, heat and direct sunlight.

Please take care that the power supply isn't obstructed by furniture.

#### **Power supply**

Important: use only the power adapters supplied with your PowerTel 880.

Power failure can affect your phone and equipment. This telephone cannot be used to make calls in the event of a power failure. Alternative arrangements should be made for access to emergency services.

#### **Energy efficient power adapter**

The included mains adapters meet the eco-design requirements of the European Union (Directive 2005/32/EG). Thus, its power consumption is considerably lower, both in operated as well as in non-operated mode, compared with the mains adapter of previous design.



#### **Medical equipment**

Do not use your phone:

- · near emergency or intensive care medical equipment
- during an electrical storm

It is recommended that if you have a pacemaker fitted you check with a medical expert or your health adviser before using this product.

## Rechargeable batteries

Do not throw the batteries into a fire or water.

## Hearing aid compatibility

You phone works with most popular hearing aids. However, given the wide range of hearing aids available, we can't guarantee that your phone will function fully with every hearing aid.

Important: your phone can produce very high sound when Boost is switched on. Please take care if the handset is used by others.

## **Disposal**

In order to dispose of your device, take it to a collection point provided by your local public waste authorities (e.g. recycling centre). According to laws on the disposal of electronic and electrical devices, owners are obliged to dispose of old **electronic and electrical devices** in a separate waste container.



The adjacent symbol indicates that the device must not be disposed of in normal domestic waste!

Batteries represent a hazard to both health and the environment! Never open, damage or swallow batteries, nor allow them to get into the environment.



They may contain toxic and ecologically hazardous heavy metals. You are legally obliged to dispose of batteries at the point of sale or at appropriate collection points provided by your local public waste authorities. Disposal is free of charge. The adjacent symbols indicate that

batteries must not be disposed of in normal domestic waste and but at authorised collection points.

**Packaging materials** must be disposed of according to local regulations.

#### **Technical details**

Standard DECT<sup>1</sup> GAP<sup>2</sup>

Power supply (corded phone) Input: 100-240V 50/60Hz

Output: 6VDC 800mA

Power supply (charger base) Input: 100-240V 50/60Hz

Output: 7VDC 420mA

Range Outdoors approx. 300m, Indoors approx. 50m

Standby Up to 100hrs Maximum Talk Time Up to 10hrs

Maximum earpiece volume +40 dB (distortion < 1,5 %) Rechargeable batteries +40 dB (distortion < 1,5 %)

Dialling mode Tone (DTMF) / Pulse

Recall time (Flash) Short (100 ms) / Long (300 ms)

Optimum ambient temperature 0°C to 45°C Optimum relative humidity 20% to 80%

- <sup>1</sup> DECT: Digital Enhanced Cordless Telecommunication = standard for cordless phones.
- <sup>2</sup> GAP: Generic Access Profile = standard for the operation of handsets and base stations from different manufacturers.

#### **Default settings**

To reset to default settings, please see page 71.

**Cordless handset default settings** 

Language English Handset name POWERTEL

Ringing melody (external/internal) 7 / 9
Ringing volume 5
Keypad beep On
Auto talk On
Contrast 3

Backlight time 10 s
Boost on Off

Recall time Short (100 ms)

Dialling mode Tone PIN code 0000

**Corded phone** 

Language English

Answer mode Answer and record

PIN code for remote access 000 Answer delay 3

Time format 24 hours

Ringing melody (external/internal) 8 / 9

Ringing volume 5 Keypad beep On

Contrast 4

Boost Recall time Dialling mode Off Short (100 ms) Tone

## Maintenance and guarantee

#### **Maintenance**

- Please clean your equipment's surfaces with a soft, fluff-free cloth.
- Never use cleaning agents or solvents.

#### Guarantee

AMPLICOMMS equipment is produced and tested according to the latest production methods. The implementation of carefully chosen materials and highly developed technologies ensure trouble free functioning and a long service life. The terms of the guarantee do not apply where the cause of the equipment malfunction is the fault of the telephone network operator or any interposed private branch extension system. The terms of the guarantee do not apply to the rechargeable batteries or power packs used in the products. The period of guarantee is 24 months from the date of purchase.

All deficiencies resulting from material of production faults which occur during the period of guarantee will be eliminated free of charge. Rights to claims under the terms of guarantee are annulled following intervention by the purchaser or third parties. Damage caused as a result of improper handling or operation, incorrect positioning or storing, improper connection or installation, Acts of God or other external influence are not covered by the terms of guarantee. In the case of complaints, we reserve the right to repair or replace defect parts or provide a replacement device. Replacement parts or devices become our property.

Rights to compensation in the case of damage are excluded where there is no evidence or intent or gross negligence by the manufacturer.

If your equipment shows signs of defect during the period of guarantee, please return to the sales outlet in which you purchased the AMPLICOMMS equipment together with the purchase receipt. All rights to claims under the terms of guarantee in accordance with this agreement must be asserted exclusively with regard to your sales outlet.

Two years after the purchase of our products, claims under the terms of guarantee can no longer be asserted.

## **Declaration of conformity**

This device fulfils the requirements stipulated in the EU directive: 1999/5 EU directive on radio equipment and telecommunications terminal equipment and the mutual recognition of their conformity. Conformity with the above mentioned directive is confirmed by the CE symbol on the device.

To view the complete Declaration of Conformity, please refer to the free download available on our website **www.amplicomms.com** 

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